

Greener Homes Scheme

Homeowner Application Form

Ver 1.6

IMPORTANT NOTICE

It is the responsibility of each applicant to the Greener Homes Scheme to ensure that they have read, and fully understand, the scheme criteria and terms and conditions before submitting a signed application form. Failure to fully adhere to the scheme terms and conditions will result in application refusal, grant revocation or payment request refusal, depending on the particular status and stage of the grant.

This application form will be revised periodically. Call the Helpline 1850 734 734 or check the SEI website (www.sei.ie/greenerhomes) to ensure that you have the latest version.

PLEASE READ CAREFULLY THE APPLICATION GUIDE BEFORE COMPLETING THIS FORM.

Instruction for Completing the Application Form

The assistance of an installer will be required in completing the Application Form.
Please complete the Application Form in **BLOCK CAPITALS** with blue or black pen.

Please complete:

- Sections A.1 – A.4 (The Applicant)
- Section B.1 or B.2 or B.3 depending on product selected (Technical Details - Proposed Installation)*
- Section C (Applicant Declaration)

Please note that an incomplete Application Form may result in a delay in the processing and/or rejection of your application.

***Applying for more than one grant**

Where individual homeowners are applying for more than one grant in line with the product combinations permitted, a separate Application Form must be completed for each product. Details of these combinations may be found at www.sei.ie/greenerhomes or in the Greener Homes Application Guide.

The completed Application Form should be returned to:

Greener Homes Scheme
Sustainable Energy Ireland
Glasnevin
Dublin 9

For further information regarding the Greener Homes Scheme (the “Scheme”):

Logon to: www.sei.ie/greenerhomes
e-mail: greenerhomes@sei.ie
Phone: 1850 734 734

NOTE: Please ensure compliance with the following eligibility criteria when filling out your application form:

- **Grant eligibility commenced with the launch of the scheme on the 27th March, 2006. If any product procurement or work was initiated prior to this date then you are not eligible to apply for a grant. (Product Procurement includes any form of ordering, deposit and/or stage payment as well as product delivery. Work includes any installation relating to the Renewable Heating System being applied for under the Greener Homes Scheme).**
- **No purchase should be initiated before receiving a formal Letter of Offer from SEI.**
- **Once approved and a request for payment is made, confirmation of the above, including proof of purchase is a requirement for payment of the grant.**

Data Protection Statement

SEI, as data controller, and its agents, will store the information you provide on its database and fully respect the confidentiality of the data provided. The information you provide will be used for evaluation purposes and to facilitate the administration of the grant process. This may require that your data be supplied to and discussed with, in confidence, any person or organisation helping to assess and monitor this application. These persons will be subject to the same requirements for protection of confidentiality.

All of the data collected in the administration of the Scheme will be aggregated by SEI as a means of analysing the overall Scheme effectiveness e.g. in terms of cumulative achievements, market trends, and/or environmental impacts. The disclosure of this aggregated data will not involve the release of any personal data and will in no way compromise the confidential data submitted by you. Your signature on this Application Form is treated as confirmation that SEI and its agents may use the information you have supplied for the aforementioned purposes.

Important Notice

SEI reserves the right to reject/approve applications for grants under the Scheme, and to modify the Scheme at any time at its own discretion, and shall not be held liable for any loss or damage incurred as a result of such modifications or decisions. SEI accepts no liability in respect of any claim or cause of action arising out of, or in relation to, any equipment, product, work, system or installation in respect of which grant approval was given by SEI. No undertaking, guarantee, assurance or other warranty, express or implied, is given by SEI, or any of its agents or servants, in respect of the cost, quality, efficiency and/or benefit of any work, equipment, product, service or installation provided under the Scheme.

The information provided herein and on SEI's website is provided solely for the purpose of providing assistance to the public, and is not intended to warrant or guarantee the quality of the equipment, product and/or the installation.



Section A – The Applicant

(Please complete shaded areas with BLOCK CAPITALS and tick boxes where appropriate)

A.1 Application

For which technology are you applying: (tick one only):

- Biomass Solar Thermal Heat Pump

***Important Note:** If applying for grant support for two eligible technologies a second completed application form is required. Please consult the Scheme Application Guide for further information.

- This is my first application

- I have applied before Please enter Previous Ref. Number

Is this application for the same installation address
as any previous application: Yes No

A.2 Applicant Details

Name

Address

Phone

Mobile

E-mail

A.3 Bank details

Bank Name

Bank Branch / Address

Bank Sort Code - -

Account Holders Name

Account Number

A.4 Installation Details

Installation Address, if different from above.

Address	

Property Details:

Property Age: Building Age (estimated years / enter zero for new build) years

Property Type: (tick one)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Mid terrace | <input type="checkbox"/> End terrace |
| <input type="checkbox"/> Semi-detached | <input type="checkbox"/> Detached |
| <input type="checkbox"/> Apartment | |

Property Size:

Floor Area	<input type="text"/>	m ²
No. of bedrooms	<input type="text"/>	

Fuel Displacement

For existing homes tick existing primary heating fuel:

- | | | |
|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Oil | <input type="checkbox"/> Solid Fuel (Coal / Peat) | <input type="checkbox"/> Electricity |
| <input type="checkbox"/> Gas -LPG | <input type="checkbox"/> Gas - Natural | |

For new homes please indicate whether the natural gas network is available or not:

- | | |
|--|--|
| <input type="checkbox"/> Natural Gas Network Available | <input type="checkbox"/> Natural Gas Network NOT Available |
|--|--|

Total estimated system & installation cost
(including VAT)

Date of Installation Completion
(dd/mm/yyyy)

Section B – Technical Details - Proposed Installation

Depending on the particular product / technology selected, **one only** of sections B1, B2 or B3 need be completed.

B.1 Wood Chip or Pellet Stove or Boiler – Proposed Installation

The assistance of an installer will be required in completing Section B.

Installer Details:

Installer Name

Installer ID

Note: Application **MUST INCLUDE** Installer ID found on the [Registered List of Installers](#). Applications made without the SEI Installer ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Installer List.

Intended Purpose (tick one)

Space Heating Only

Hot Water Only

Space and Hot Water

Product Details:

Registered Product - SEI Product ID

Product Manufacturer

Product Make

Product Model

Product Model Number

Supplier

Rated Heat Output (kW)

Note: Application **MUST INCLUDE** the [SEI Product ID found on the Registered Product List](#). Applications made without the SEI Product ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Product List.

Product / System Details:

Please tick **ONE** of the grant options below

Wood Chip or Pellet Stove

€1,100

Wood Chip or Pellet Stove with Integral Boiler

€1,800

Wood Chip or Pellet Boiler

€4,200

Intended Fuel Type (tick one)

Wood Chips

Wood Pellets

Both

B.2 Solar Thermal – Proposed Installation

The assistance of an installer will be required in completing Section B.

Installer Details:

Installer Name

Installer ID

Note: Application **MUST INCLUDE** Installer ID. Applications made without the SEI Installer ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Installer List.

Intended Purpose (tick one)

Space Heating Only

Hot Water Only

Space and Hot Water

Product Details:

Registered Product - SEI Product ID

Product Manufacturer

Product Make

Product Model

Product Model Number

Supplier

Rated Heat Output (kW)

Note: Application **MUST INCLUDE** the SEI Product ID found on the Registered Product List. Applications made without the SEI Product ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Product List.

Product / System Details:

SOLAR THERMAL (per m²; to maximum of 12 m²)**

€300 / m²

No. of collectors	<input type="text"/>
***Total Aperture area	<input type="text"/> m ²
Total Surface (Gross) area	<input type="text"/> m ²
Estimated annual energy yield	<input type="text"/> kWh

Grant Requested €

** Where a second grant is sought for a combination including solar hot water then the grant limit will be 6m²

*** The grant is based on the Aperture area of the collector – please consult your supplier if you are unsure.

Solar Collector Type

Flat Plate

Unglazed

Evacuated Tube

Other

Hot Water Storage

Vented

Single coil

Un-vented

Dual coil

Triple coil

Thermal store

Primary Circuit

Indirect

Sealed system

Direct

Feed & vent

Pumped drain-back

Thermo-syphon

B.3 Heat Pump – Proposed Installation

The assistance of an installer will be required in completing Section B.

Installer Details:

Installer Name Installer ID

Note: Application **MUST INCLUDE** Installer ID found on the [Registered List of Installers](#). Applications made without the SEI Installer ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Installer List.

Intended Purpose (tick one)

Space Heating Only Hot Water Only Space and Hot Water

Product Details:

Registered Product - SEI Product ID

Product Manufacturer Product Make

Product Model Product Model Number

Supplier Design Heat Output (kW)

Rated Heat Output (kW) Estimated Electricity Input (kW)

Note: Application **MUST INCLUDE** the [SEI Product ID found on the Registered Product List](#). Applications made without the SEI Product ID will be returned to applicant as incomplete. See Scheme Application Guide and Registered Product List.

Product / System Details:

Please tick **ONE** of the grant options below

Heat Pump - Horizontal Ground Collector	€4,300	<input type="checkbox"/>
Heat Pump - Vertical Ground Collector	€6,500	<input type="checkbox"/>
Heat Pump - Water (well) to Water	€4,300	<input type="checkbox"/>
Heat Pump – Air Source	€4,000	<input type="checkbox"/>

Space heating distribution (where applicable)

Under floor Radiators
 Air blowers Convectors

Section C - Applicant Declaration

- I have read in full the Application Form, the Scheme Application Guide (in particular, **Section 11** 'Terms and Conditions of Scheme');
- I am the owner of the property (referred to in **Section A** above) (the "Property") for which the grant is applied;
- The grant shall be used to support the product and installation costs of the product selected in **Section B** above (the "Product") in the Property located in the Republic of Ireland. The Property is not a mobile home, caravan, houseboat or any other temporary dwelling.
- I shall obtain all necessary consents and statutory approvals and I have authority to install the Product in the Property;
- The Product shall be designed, installed and commissioned by an installer listed on the Registered Installer List (see www.sei.ie/greenerhomes);
- The Product shall be selected from the Registered Product List (see www.sei.ie/greenerhomes);
- Grant approval, indicated through a letter of offer, must be in place before any product is purchased or installation work commenced. If any purchase has been made or works commenced then the application will be ineligible for support. Verification checks form part of the schemes inspection regime and these will be undertaken in a number of homes. Installers are required to confirm details, including date of installations with a penalty of removal from the List of Registered Installers for invalid declarations.
- I accept that grant approval only becomes valid upon receipt by SEI of the Letter of Offer signed by me to indicate my acceptance of the SEI grant offer;
- I agree to give access to SEI or its representatives for inspection of the installed Product which may occur prior to or after payment of the grant;
- I accept that for the purposes of verification and / or technical inspections it may be necessary for SEI to provide my contact details to its authorised agents;
- I accept that I may be requested to participate in follow-up research (telephone or postal questionnaire) as may be commissioned by SEI to establish impacts and achievements of the Scheme;
- I have completed the Application Form.

I certify that the information entered on this Application Form is true, accurate and complete in all respects.

Applicant's Name:
(BLOCK CAPITALS PLEASE)

Applicant's Signature:

Date:

SEI may wish to use the information relating to your particular installation for the purposes of a case study, publicity, promotional materials (print and / or web).

Please tick below if you are happy to allow your project details be utilised for these purposes.